

St. Anthony School, Hereford

PTO Meeting

AGENDA

Thursday, February 4, 2016

Call to Order – Judith Grotegut

Welcome and Prayer – Fr. Tony Neusch

Old Business

- Minutes – Motion was made not to read aloud by Audrey Meador, 2nd by Melissa Sciumbato. Minutes are printed on back of agenda
- Treasurer's Report – Previous balance \$21, 846.72, current balance \$17,514.13 (see financial statement for details)
- Auction Committee Reports
 - Publicity – Elaine McNutt, Ashley Hill
 - Vehicle Window Painting Signup
 - **Monday, 2/29/16, at 11:30 and 3:30**
 - Flyer will be available online
 - Silent Auction – Robin Musick, Ursula Jones
 - Live Auction – Judith & Chris Grotegut, Audrey & Jay Meador
 - **Set up starts Friday afternoon (3/4) and all day Saturday (3/5).**
 - **Table Set up (Friday)** – strong guys needed for table set up
 - **Sign painting (Friday and Saturday)** everyone welcome
 - **Tagging items in (Friday and Saturday)**
 - **Thank you writing (Friday and Saturday)**
 - **Sunday, (3/6)**
 - **Kitchen Help** – worker sign up looks good. Discussion was held on how many burgers were made last year. Several thought 300 were ordered. Nathan Betzen ordered the meat. Jessica Detten will order the buns. 15 Rib eye rolls were purchased. When sold a card will be made for the purchaser that indicates how thick they want the meat cut. Any business donations towards the meat will be handled as in the past.
 - **Front Table** – posting sold auction items needs help.
 - **Holding and running auction items** – also needs volunteers
 - **Clean up** – everyone please stay to help clean up
 - Record Keeping – Ana Copeland, Karen Hacker
 - Front Table Signup
 - Thank you Notes – D'Ann Hill, Lisa Macias
 - Thank you Note writing sign up
 - Kitchen – Jessica Detten, Amy Betzen
 - Kitchen Signup
 - Donation Solicitation
 - Solicitor Packet handout
 - Still available donors
 - Donor Information Sheet (complete for items that you bring for auction).

- Please do not ask a business that you did not sign up for so that we do not have duplicate requests.

New Business

- Accreditation Visit 2/29 (Monday) to 3/4 (Friday) - Mrs. Lueb – Team information is available in the school newsletter. The visit begins March 1, 2016. Parents could possibly be stopped and questioned by the team. Things are looking good for the visit. The team will give a brief exit report, first with Father, Ana, and Ann. Later in the day with the staff. Final results will not be received until May.
- Next year's school calendar will not be available until May due to adjustments the superintendent is making.
- **Door Prize Drawing**

Future Meeting Thursday, APRIL 21, 2016 (Following Science Fair Awards).

Adjourn